



## CITY OF SALISBURY BOARDS AND COMMISSIONS

*Serving on one of the City of Salisbury's Boards and Commissions requires a commitment of time. Please give careful consideration to the meeting schedules and requirements to determine which Board or Commission may best suit your schedule and abilities*

### **COMMUNITY APPEARANCE COMMISSION**

The Community Appearance Commission assists City Council in initiating, establishing, and enhancing programs, projects, and policies that improve the overall physical appearance and quality of life in Salisbury.

Meetings are held the 1st Wednesday of each month at 4:00 p.m. in City Council Chambers.

**Special Requirements:** Efforts are made to maintain at a majority of members who have had special training or experience in a design field, such as architecture, landscape design, horticulture, city planning or a closely related field.

*Staff liaison—Lynn Raker (704) 638-5235*

### **HISTORIC PRESERVATION COMMISSION**

The Historic Preservation Commission is responsible for receiving and approving certificates of appropriateness for structures within local historic districts as well as recommending to the City Council areas to be designated by ordinance as local historic districts.

Meetings are held the 2nd Thursday of each month at 5:15 p.m. in City Council Chambers.

**Special Requirements:** All members must reside within the City of Salisbury and efforts are made to have at least one representative from each of the four (4) residential districts. All members must have demonstrated interest, competence, or knowledge in historic preservation. Good faith efforts must be made to appoint professionals from the disciplines of architecture, history, architectural history, planning, archaeology, or other related disciplines to the extent that such professionals are available in the community and willing to serve.

*Staff liaison—Janet Gapen (704) 638-5230*

### **PLANNING BOARD**

The Planning Board is responsible for making recommendations in the form of policies and ordinances to the City Council such as zoning map and text amendments, approval of subdivision plats, and general plans and policies.

Meetings are held the 2nd and 4th Tuesday of each month at 4:00 p.m. in City Council Chambers.

**Special Requirements:** Two (2) of the Planning Board's twelve (12) members must be appointed from the City of Salisbury's Extraterritorial Jurisdiction (ETJ) area.

*Staff liaison—Preston Mitchell (704) 638-5244*

### **HURLEY PARK ADVISORY BOARD**

The Hurley Park Advisory Committee assists in the development of Hurley Park and seeks sponsors for Hurley Park I accordance with the Park's master plan. The Committee also reviews and recommends developmental ideas presented to the Committee by the staff of the City of Salisbury or any other interested parties.

Meetings are held the 2nd Wednesday of each month at 1:00 p.m. at City Park.

*Staff liaison—Lana Bird (704) 638-4459*

### **HUMAN RELATIONS COUNCIL**

**Mission –** To create an environment of hospitality, inclusiveness, acceptance and appreciation of the diversity of all people.

Meetings are held the 4th Thursday of each month at 6:00 p.m. in City Council Chambers.

*Staff liaison—Melissa Taylor (704) 638-5229*

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#### **PARKS AND RECREATION ADVISORY BOARD**

The Parks and Recreation Advisory Board serves as a liaison between the department, the City Manager, City Council and citizens of the community. The board shall consult with and advise in matters affecting Parks and Recreation policies and procedures.

Meetings are held the 2nd Thursday of each month at 1:00 p.m. at City Park.

*Staff liaison—Gail Elder White (704) 638-5299*

#### **TREE BOARD**

The Salisbury Tree Board is a five (5) member, City Council advisory board that advocates the planting, preservation, and planting of trees on public rights of way and public properties.

Meetings are held the 3rd Wednesday of each month at 12:30 p.m. at the Public Services Office, 519 N. Fulton Street.

*Staff liaison—Mark Martin (704) 638-5255*

#### **ZONING BOARD OF ADJUSTMENT**

The Zoning Board of Adjustment is a "quasi-judicial" administrative body that operates on a level between the enforcement officers and the courts through interpretation of the zoning ordinance. The responsibility of the board is to interpret the meaning of parts of the ordinance that are unclear; apply the ordinance to particular fact situations; and correct any mistakes or abuses of discretion that the Zoning Administrator may have made in administering the ordinance.

Meetings are held the 2nd Monday of each month at 5:15 p.m. in City Council Chambers.

**Special Requirements:** At least one member is appointed from the City of Salisbury's Extraterritorial Jurisdiction (ETJ) area. There are three (3) alternate ETJ members who serve when the regular member is unable to attend.

*Staff liaison—David Phillips (704) 638-5212*

#### **GREENWAY COMMITTEE**

The Greenway Committee's mission is to provide advice related to the greenway development, promotion of the greenway usage and assist staff with decisions relating to the current and future plans for the greenway system. The committee will assist in the development of greenway policies and provide direction involving programs at the greenway, personnel, maintenance, finances and the acquisition of lands and properties

Meetings are held quarterly on the 2nd Wednesday of January, April, and October at 5:15 p.m. in City Council Chambers.

**Special Requirements:** Greenway members are appointed from residents both inside and outside the City limits.

*Staff liaison—Kenny Roberts (704) 638-2115*

**For more information or to obtain an application please visit our website  
[www.salisburync.gov](http://www.salisburync.gov) or contact the City Clerk's Office at 704-638-5224**